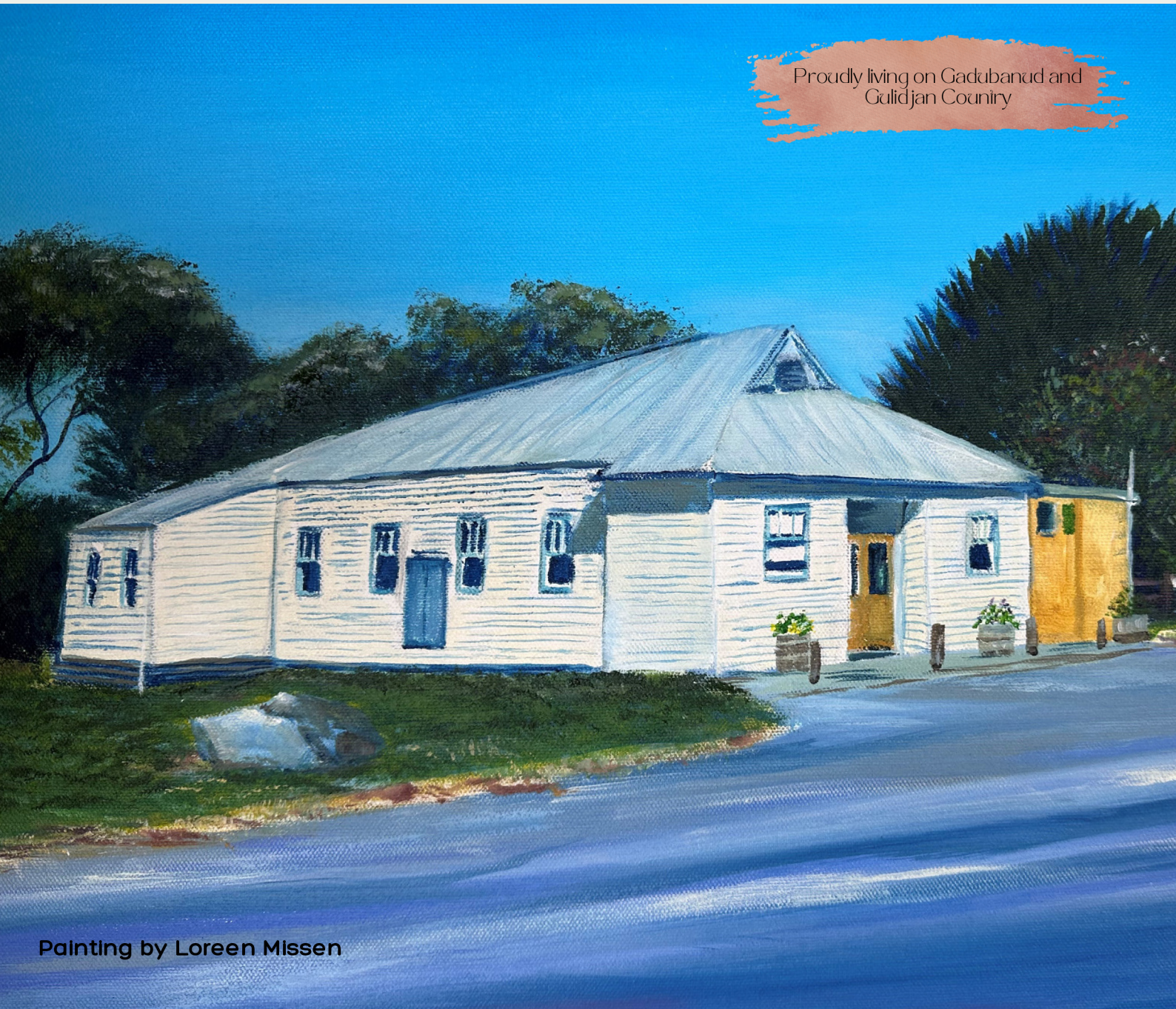
Gellibrand Community House Annual General Meeting

2025 Report

Gellibrand Community House

Proudly living on Gadubanud and Gulidjan Country



Painting by Loreen Missen

Annual General Meeting 2024
Presidents Report

Thank you everyone for attending the 2024 Gellibrand Community House Annual General Meeting. I would like to start off today by letting you know how happy and proud I am to be living in the tiny town of Gellibrand.

I love the area so much with the sea, forest and plains at our doorstep, but most of all I love its people. The Gellibrand Community House this year has been able to achieve so much with the help of the Committee members, family, friends, helpers, volunteers and of course our co-ordinator, Kyla. Just look around the hall today, someone has cleaned, cooked the Barbeque, gone shopping, put up flyers and talked to friends. So much goes on in the background that we committee are not afraid to ask the community to help us to get things done. I love this so much.

This year we replaced the cladding in the activities room from a grant from the State Government, but it was the volunteers who painted it. We also put up a new sliding door so it can easily be closed off from the main area and we have installed a user-friendly screen in the kitchen area. We also purchased new speakers for events with a grant from the Colac Otway Shire and talking about the Shire, I must mention their help with the ramp and always being on hand to mow the grass at the park and the hall especially when we have an event happening in the town, so thankyou to them as well.

We also ran the market for the Blueberry festival, which was a great success with great coffee, facepainting, blueberry muffins for sale (cooked by the volunteers) and lots of interesting and diverse stalls for the visitors to our town.

This year for the first time, we took over the running of the Golden gumboot. It was a bit of a learning curve, but it just goes to show that everyone coming together can achieve great success and therefore I think we did a fantastic job.

The children's art show was a huge success, and my thanks goes out to Lorreen, Kyla and Trudy plus all the people who helped in the hall and the railway cottage.

We also joined with Echidna House and organised a gumboot throwing competition which was fantastic with the men especially getting right into the competitiveness. It was great to see all the kids running around looking for gumboots and the secret word.

We are looking forward to the next twelve months with lots of plans in store and with your help we can go from strength to strength. Let's keep punching above our weight. Grab a calendar before you leave, it is our best one yet.

Thank you again to everyone who has helped over the past year, and I look forward to working with you again.

Lorna Jemmett

President. Gellibrand Community House.

Treasurer's Report
Gellibrand Community House
AGM
27th October 2024

Gellibrand Community House has had another busy financial year, mainly focused on building up a program of regular activities and annual events, while continuing to renovate the Gellibrand Public Hall with the $50,000 granted to us by the Andrews Labor Government as an election promise. We have expended almost all of this grant with a remaining balance of $89. A separate report details the expenditure of this grant.

Our financial year's earnings were $15,688 and our equity, as at 30 June 2024 was $149,161.

This past financial year the Victorian Department of Families, Fairness and Housing Department contributed $96,889 to our operational budget. We also received a grant of $4,950 from the Foundation for Rural and Regional Renewal towards 50 new chairs for the hall. We spent $2,614 (Small Equipment Purchases) on the kitchen upgrade to support future community events. This included new kitchen pots and pans, a coffee machine and toaster, amongst other handy items.

The Community House is working closely with the Hall Committee and the CFA to secure donated land next to the hall. This has required a sharing of costs ($2,703 Fees and Permits) for a planning fee and a subdivision survey, in preparation for the transfer of this land. This extra land will enable the CFA to have access to a water tank to protect our town and to also provide space for a community garden, including wicking beds for growing edible foods.



The Gellibrand Community House has now received 'Charitable Status'. I would like to thank the Victorian Neighbourhood House Network for their assistance with the application process. We can continue to receive tax deductible donations for the renovations through the support from ANHCA; the process for which is accessible through their website. We have a balance of $9,293 in the Hall Re-Build account.

Kyla, our Coordinator, continues to seek opportunities to secure funding for a battery to complement the solar system we have installed in the Hall. We are also hoping to apply for a larger 'Tiny Towns' grant later this year that would enable significant renovations if we were successful.

Again, we aim to run most of our programs at cost price or with a subsidy to enable greater enrolments. In addition to our funded income, as detailed in the reports, we also hold a balance of approximately $8,463 for the auspicing of the annual Gellibrand River Market, as part of the Gellibrand River Blues and Blueberry Festival.

This year, we continued the practice of organising a review of accounts by Ben Hickey from Colac Finance Company. I was pleased to receive his report and submit it along with the financial reports (Balance Sheet and Profit/Loss Statement) for the financial year ending 30 June 2024.



Amanda Smith
Treasurer
Gellibrand Community House



The Coordinators Report

I I absolutely love my job–there's never a dull moment! The constant change and the need to respond to what's happening keeps me creative and energized. My passion is engaging with and connecting the community.

The 2023-2026 Strategic Plan from the Committee helps guide my work..

1. **Engaging with the Community**
Our events and programs directly respond to community requests. For example, the Community Lunches, championed by Phil Messer, now regularly bring together about 20 people, all contributing in their own way.

2. **Building Relationships**
Building strong relationships fosters trust and resilience, both within the community and between groups. A great example is the Golden Gumboot event, which brought together multiple Community groups and attracted hundreds of families for a fantastic event, getting the kids outdoors to be active and creative.

3. **Volunteer and Employee Wellbeing**
Volunteers are essential to everything we do, and supporting them is one of my favorite parts of the job. I strive to make volunteering here enjoyable and meaningful.
As for me, I'm incredibly lucky to have a supportive Committee and community that makes me feel valued and appreciated.
Networking with peers and attending events like the annual Neighbourhood House Conference keeps me energized and full of new ideas..

4. **Active Learning**

We offer and/or support programs like Pickleball, walking group, edible garden group, and the upcoming First Aid certification in November where we will be offering a discounted course for our members. All of which keep the community engaged and open to new ideas.

5. **Communication and Celebration**

Keeping the community informed strengthens connections. Our regular contributions to the Otway Light and features in the Colac Herald showcase our vibrant area. The Calendar is another innovative way we connect with our community, it celebrates our unique place and keeps the local dates on hand.

Celebrating our successes is equally important. We achieve so much together, and it's important to recognize the hard work that goes into it. Winning the grant to upgrade the Hall was a huge win, but the real celebration comes when we see the beautiful results and can take pride in all the effort that went into making it happen.

6. **Operational Management**

Behind the scenes, there's a lot of work involved in managing the Community House, from staying compliant with regulations to updating our strategic plan and policies and procedures.

I'm so thankful for the Committee's help in keeping everything running smoothly.

At the end of the day, it's the people that make this job so fulfilling, and I'm lucky to be part of such a wonderful community!

Gellibrand Community House



2023 2026 STRATEGIC & OPERATIONAL PLAN

OVERVIEW

OUR VISION:."The Gellibrand Community House will be the heart and driving force of a vibrant community hub that engages and empowers all people living and working in our area."

1 Engage with & Respond to Community

"Engage with & respond to community and ensure we have a diverse group of people through the doors, doing activities and talking to each other"

- Identify & provide activities / services that meet the diverse needs of the community including their wellbeing
- Identify and address any barriers community members may face in utilising/accessing the house
- Target specific subgroups in the community to be involved in the House who currently are not

2 Relationship and Partnership Building

"We have strong and positive relationships with our local community organisations & groups and offer accessible activities for all"

- Create links with local organisations and develop community projects and programs
- Develop creative partnership models that support whole of community
- Clearly identify and promote the support the House can offer to other community organisations
- Look at opportunities associated with sharing resources and infrastructure
- Demonstrate leadership in our local community

3 Volunteers & Employee Wellbeing

"Our rewarding and professional Volunteering program inspires engagement in our community"

- Further develop a sustainable Volunteer Program
- Create a variety of roles for Volunteers that are meaningful, inclusive, definable and rewarding
- Promote the volunteer program and define the benefits of being a volunteer
- Responding and providing support to community initiatives and education

4 Active Learning

"We deliver quality learning experiences to meet the needs of the community"

- Identify the learning needs of community.
- Develop programs and events for learning opportunities.
- Work to develop connections and inclusion.
- Create a safe and welcoming space so learning can occur

5 Community Communication and Celebration

"People understand what we do, who we are and what's on"

- Develop a promotion and communication plan that is diverse in its approach.
- Maintain and develop social media and website.
- Develop practice, promote and advocate for a culture of positive communication and inclusion

6 Operational Management and Facilitation of a Community Hub

"We deliver services and programs as per our Strategic Planning"

- Ensure we are meeting our funding bodies reporting requirements.
- Ensure relevant policy and procedures are in place and current.
- Ensure appropriate induction and training is provided.
- Ensure employees are well supported and safe in their roles.
- Ensure evaluation and feedback processes are integral to all our activities.
- Sponsor activities and facilities that promote a Community Hub.

Annual Report

Gellibrand Community House Inc.

ABN 18 525 987 435

For the year ended 30 June 2024

Prepared by Ben Hickey

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Profit and Loss

Gellibrand Community House Inc.
For the year ended 30 June 2024
Accrual Basis

	2024	2023
Income		
Trading Profit		
Revenue	114,454	107,511
Total Trading Profit	114,454	107,511
Total Income	114,454	107,511
Total Income	114,454	107,511
Expenses		
Advertising & Marketing	40	1,012
Audit/Accounting Costs	-	480
Bank Charges	-	30
Bookkeeping Service	3,498	3,300
Catering - AGM/Meetings	118	328
Computer Expenses	237	329
Donation Expense	-	500
Fees and permits	2,703	(149)
Festival Expenses: PromotionalExpenses	83	135
Fundraising Expenses	57	-
Grant expenses - FRRR Grant chairs	4,950	-
Grant Expenses - LifeAfterFarming	-	86
Hall Opening Expenses	-	846
Insurance - General	1,045	809
Interest expense	-	1
Legal costs	262	252
Memberships with Other Assoc	699	324
Newspapers	39	50
Printing and stationery	1,332	840
Program Expenses-Golden Gumboot	109	-
Program Expenses: Community Kitchen	451	252
Program Expenses: Dungeons and Dragons	92	-
Program Expenses: Fungi Workshop	744	3,215
Program Expenses: Tai Chi	480	-
Program Expenses:Halloween Kids Party	-	26
Programs Expense: Shindig	-	115
Programs Expense: Writers Workshop	250	-
Repairs & Maintenance - Buildings	230	3,229
Salaries and wages	66,464	61,714
Small Equipment Purchases	4,205	2,784
Staff Amenities	591	378
Staff training	715	804

	2024	2023
Subscriptions	-	410
Superannuation Expense - Employees	7,140	6,393
Telephone & Internet	1,535	1,388
Travelling expenses	-	982
Waste disposal	268	235
Welcome Wall Expenses	(475)	37
Workers Compensation Insurance	905	570
Total Expenses	98,766	91,705
Profit/(Loss) before Taxation	15,688	15,806
Net Profit After Tax	15,688	15,806
Net Profit After Distributions/Dividends Paid	15,688	15,806

Balance Sheet

Gellibrand Community House Inc.
As at 30 June 2024
Accrual Basis

	30 JUNE 2024	30 JUNE 2023
Assets		
Current Assets		
Trade receivables	320	-
Westpac Blues Account (344825)	8,143	-
Westpac Cash Reserve (273596)	156,893	146,096
Westpac Community Solutions One (273588)	1,152	6,888
Westpac Debit Card (339743)	281	439
Working Petty Cash	92	100
Total Current Assets	166,880	153,523
Total Assets	166,880	153,523
Liabilities		
Current Liabilities		
ATO Integrated Client Account	6,156	5,628
DFFH Grant 2023 - Participation Support	89	-
Gellibrand Progress Association	(4)	245
Hall Rebuild Fund	9,293	10,137
SPARC Funding Excess:SPARC -Gellibrand	134	134
Superannuation Payable	1,966	1,725
Wages Payable- Payroll	-	1,544
Welcome Wall Grant Received	85	637
Total Current Liabilities	17,719	20,050
Total Liabilities	17,719	20,050
Net Assets	149,161	133,473
Equity		
Retained Earnings	149,161	133,473
Total Equity	149,161	133,473

Review Report

Gellibrand Community House Inc.
For the year ended 30 June 2024

Independent Report to the members of the Association

I have reviewed the accompanying financial reports of Gellibrand Community House Inc. (the association) which comprises of the balance sheet as at 30 June 2024 and, the income statement , statement of changes in equity and statement of cash flows for the year then ended.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Reform Act 2012. The committee determines that the internal control is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Reviewer's Responsibility

Our responsibility is to express a conclusion on the financial report based on my review.

A review of a financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit. Accordingly, I do not express an audit opinion.

Conclusion

Based on my review, which is not an audit, I have not become aware of any matter that makes me believe that the financial report of the associationis not in accordance with theAssociations Incorporation Reform Act2012including:

a) giving a true and fair view of the entity's financial position as at 30 June 2024 and of its performance for the year ended on that date.

Restriction on Distribution

We have prepared this report solely for the use of the Committee and it would be inappropriate for this report to be made available to third parties and, if such a third party were to obtain a copy without our prior written consent, we would not accept responsibility for any reliance that they might place on it.

Reviewer's signature: Ben Hickey

Reviewer's address: PO Box 362 COLAC VIC 3250

Dated: 22 September 2024